

MILL CREEK CLUSTER EDUCATION FOUNDATION 2016-2017 GRANT APPLICATION

MCCEF MISSION STATEMENT

The mission of the Mill Creek Cluster Education Foundation is to recognize and support innovative programs that will enhance the learning environment of Mill Creek Cluster Students and in turn, contribute to their success in the future.

Grant Award Process

1. Complete Grant Application (attached).
2. The deadline for grants to be received is Wednesday, October 19, 2016, at 5:00 PM
3. Applicants will be notified of award decisions following completion of the award review process in early November 2016 with formal recognition at the MCCEF Community Breakfast scheduled for November 15, 2016 at Mill Creek High School.

Grant Evaluation Information

The Mill Creek Cluster Education Foundation will make grant funds available to individuals and/or groups for projects or programs that support academics and directly benefit students in the Mill Creek Cluster schools. Funds will not be awarded for projects or equipment that could be funded by the lottery or the Gwinnett County Public School System, travel expenses for clubs/organizations, or ongoing expenses such as magazine or CD subscriptions. Grants may be partially or fully funded at the discretion of the Board of Trustees.

A partial list of the criteria used in the evaluation of grant applications includes:

- Does the project or program support the Mission of the MCCEF?
- Is the project creative or unique?
- Will the project benefit a large population of the students?
- How will the project be monitored and measured for its success?
- Does the project focus on a particular need not addressed by the school system or other source?
- Does the itemized budget contain sufficient data?
- Is the project an ongoing or short-term project?
- How will plans for the project be executed if funded?
- Is the project seeking additional funding from a variety of sources?

MILL CREEK CLUSTER EDUCATION FOUNDATION

2016-2017 GRANT APPLICATION

Application must be received in the Foundation office on or before the deadline date. You may include up to one (1) additional page of supporting documentation. Be sure your name is on the top of any additional documentation/materials and please TYPE responses using NO SMALLER THAN 12 POINT FONT on the questionnaire provided.

Applicant Name:

Title (if applicable):

School/Group:

Street Address:

City:

State:

Zip:

Phone:

Fax:

Email Address:

Please indicate which school(s) will have direct benefit from the proposed project:

- DUNCAN CREEK ELEMENTARY
- FT. DANIEL ELEMENTARY
- HARMONY ELEMENTARY
- IVY CREEK ELEMENTARY
- PUCKETT'S MILL ELEMENTARY
- GLENN C. JONES MIDDLE SCHOOL
- FRANK N. OSBORNE MIDDLE SCHOOL
- MILL CREEK HIGH SCHOOL

SPECIFIC PROJECT INFORMATION

Project title:

Project start date:

Project end date:

- I. Please answer each of the questions below. Your answers should be limited to the space provided; however, one additional page may be attached if necessary.
- A. Describe your project and the specific purpose for the grant requested?
 - B. How many participants will be involved with and impacted by the project?
 - C. Is there the ability for this project to be served as a model program? Explain.
 - D. Explain the inspiration for continued lifetime learning.

E. How will your use of funding provide opportunities to enrich, extend or supplement the education of Mill Creek Cluster schools, students, or staff members beyond the standard expected?

F. Explain the enhancement to student performance/achievement

G. How will the success of the project be measured and monitored?

Project Budget

H. Total amount required

I. Total raised thus far (if any) and how is it funded

If your request is only partially funded by the Foundation, will you be able to complete your project?

ITEMIZED BUDGET

ITEM

AMOUNT

TOTAL FUNDS REQUESTED FROM FOUNDATION:

II. Expectation of Recipient

All grant recipients are expected to turn in documentation on expenses incurred to the respective school bookkeeper. In addition, recipients will be invited to participate in the spring meeting of the Mill Creek Cluster Education Foundation Board to share successes and outcomes attributed to the grant received.

III. Submittal

Applications should be received by one of the following methods no later than Wednesday, October 19, 2016 at 5:00 PM

Email:

millers.april.dawn@gmail.com

FAX: 678-889-9535

Questions or additional information needed, please contact April Miller, Grant Review Chair, at millers.april.dawn@gmail.com or 770-601-4449.

I have read and understand the expectation of this application. The information submitted is accurate to the best of my knowledge.

Signature of Applicant

Date

Principals: Please include a statement of your support that indicates your familiarity with and support for this request (You may attach an additional page if you require more space).



Signature of Principal

Date